

WEYMOUTH AND PORTLAND BC – MANAGEMENT COMMITTEE ACTION PLAN

Project and lead officer	Councillor champion	Decision points & who makes decision	Anticipated delivery date	Funding & Source	Progress Update
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1. Community Facilities - ANDY BLACKWOOD

Allotments, Cemeteries and Crematorium, Clubs, Community Centres, Parks and Open Spaces, Leisure Centres, Sports Grounds, Swimming Pool, Chalets, Play Areas, Local Plans and Infrastructure, Public Conveniences

Greenhill Chalets future management and renovation David Brown	Andy Blackwood	Management Committee	Oct 2016	NA	Awaiting a business case from the Community Association for a management and maintenance agreement. Other options under consideration.
Weymouth Swimming Pool Nick Thornley	Andy Blackwood	Management Committee agreed option D in the Business Plan	March 2017	NA	Agreement in principle reached which will eliminate the present Council subsidy expected in 2017/2018.
Review of running track and adjacent land, The Marsh Nick Thornley / Tony Hurley	Andy Blackwood	Management Committee	February 2017	NA	

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2. Community Safety - FRANCIS DRAKE					
CCTV, Community Safety, Crime and Disorder, Emergency Planning, Environmental Health, Licensing, Police and Crime Commissioner, Police and Crime Panel					
Pan-Dorset CCTV proposals Graham Duggan	Francis Drake	Report to Management Committee with business case	December 2016		Delivery now expected February 2017.
Melcombe Regis Board Matt Prosser	Gill Taylor	Management Committee	Action Plan expected November 2016	Joint funding from the participating bodies has been agreed for a community capacity worker.	Action plan to be finalised in early January and reported to MC for information in February 2017
Outsourcing of some dog warden duties, littering and other enforcement Graham Duggan	Francis Drake	Management Committee (with 6 month review in June 2017)	Pilot scheme in October 2016 – Not starting till January 2017	Self Funding from fines with an expected saving of £50,000	Contract placed with a firm who provide enforcement across a range of issues funded by fines collected. Start date January 2017 review in June 2017.
Licensing issues and the enforcement of street trading activity and preventing drink-fuelled disorder	Francis Drake	Management Committee Scrutiny Committee	March 2017	NA	Officers to report on the extension of enforcement under the new contract and Scrutiny Committee to review the effects of the present licensing arrangements on the town centre

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3. Corporate Affairs and Continuous Improvement - KEVIN BROOKES

Democracy, Elections, Policy, Member Services, Risk Management Services, Legal Services, Public Relations and Publicity, Audit, Performance and Improvement, Personnel, Shared Services Project, Local Strategic Partnership, Weymouth & Portland Partnership, Relationships External to the Borough, Twinning, Relationship with Portland Town Council

Steps required to establish Town Council Stuart Caundle	Kevin Brookes	Report explaining the procedure to September Management Committee.	February/ March 2016	NA	Awaiting the outcome of the Unitary Authority decision January 2017 – MC to review post January decision on Unitary
Aligning Constitutions across DCP Rob Firth	Kevin Brookes			NA	Decision taken at full council - Completed
Combined Authority Stephen Hill	Jeff Cant	Council January 2017	Autumn 2016	NA	Case submitted to DCLG expected decision by April 2017 – decision delegated to CEO in consultation with Leader of Council.
Local Government Reorganisation Matt Prosser	Jeff Cant	Scrutiny January 2016 Management Committee January 2016 Council January 2016	DCLG decision July 2017	NA	Consultation completed. Decision on the proposed option for Unitary status to Councils January 2017
Scrutiny review of performance measurement and reporting Jason Vaughan	Kevin Brookes	Scrutiny then to Management Committee		NA	Referred to Scrutiny awaiting their timetable for delivery

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Protocol for members to communicate with the press on behalf of the Council Matt Prosser	Kevin Brookes	Policy then to Management Committee		NA	Referred to Policy awaiting their timetable for delivery
4. Economic Development - JAMES FARQUHARSON					
Economic Regeneration, Employment Sites, Inward Investment, Market, Business Development and Promotion, Local Shopping Centres, Town Centre.					
Support development of Brewers Quay complex and reach agreement for relocation of Weymouth Museum within it Stephen Hill	James Farquharson	Planning Committee / Management Committee	Sept 2016	Already set-aside WPBC funding to cover legal fees and some moving costs. Other funding met privately and HLF	Meeting has taken place with owners of property to discuss progress. Property sold to new developer. Verbal update at December Management Committee
Western Dorset Growth Corridor, development plan for economic growth Martin Hamilton	James Farquharson	Councillor briefing and feedback to DCC	21 st September 2016	DCC, WDDC, WPBC, LEP	Officers have presented to Members – update to MC December 2016
Weymouth football club relocation Stephen Hill	James Farquharson/ Andy Blackwood	Management Committee		NA	Negotiations in progress. Presentation to Leader/Deputy Leader and Ward Member to be organised to update
Stage an Economic Development event at Weymouth & Portland Martin Hamilton	James Farquharson/ Jeff Cant	Management Committee to agree after opening discussions with BID	April 2017	TBA	Meeting with BID and WPCC agreed a jointly supported event. Target date for event to be fixed.

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		and WPCC			Report back to MC February 2017.
Review signage within the Borough Nick Thornley; Graham Duggan; Trevor Hedger	James Farquharson/Jason Osborne	This is a BID lead project at present	Date not known due to application for funding	£200k	BID have made an unsuccessful application to the Coastal Community Fund for visitor signage for 200k. This now to be on the agenda for the joint liaison group below.
Liaison Group with BID and WPCC to create better links with the business community Martin Hamilton	James Farquharson/ Jeff Cant	Management Committee	Now	NA	Initial meeting agreed to explore joint funded Town Centre Manager. Regular liaison meetings to be scheduled. Terms of reference being prepared by officers.
Business incubator for new start ups Martin Hamilton	James Farquharson	Management Committee	March 2017 report to Management Committee	NA at present	Space has been offered by Safewise. Purpose and costs to be defined for MC at March 2017 Meeting.

5. Environment and Sustainability - RAY NOWAK

Building Control, Cleansing, Coast Protection and Policy, Conservation, Development Control, Environmental Education and Initiatives, Forward Planning, Flooding, Local Development Plan, Recycling and Refuse Collection, Sea Defences, Sustainable Development, World Heritage

Early review of Local Plans and submission of case for 5	Ray Nowak/ Andy	Submission made to DCLG	September 2016	NA	Case drafted – awaiting final approval. Find out
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year land supply to DCLG Hilary Jordan	Blackwood				when next count will be undertaken.
Development Services Improvement Plan Jean Marshall	Ray Nowak	Management Committee	By the end of 2017	NA	Development Control recovery plan in place. Member update sessions in progress.
First Phase Flood Defences Martin Hamilton	Jeff Cant	Management Committee subject to LEP bid	Autumn 2016	Subject to an £11m LEP bid	Awaiting outcome of Autumn Statement and decision on the funds allocated to
Listed Building process and Policy review Hilary Jordan	Ray Nowak	Refer to Scrutiny Committee	Awaiting Scrutiny Committee programme timetable	NA	The listed building requirements are perceived as seriously inhibiting town centre regeneration
Gypsy and Traveller DPD Stephen Hill	Ray Nowak	Dorset County Council		NA	Awaiting final decision from DCC
Fast track planning Jean Marshall	Ray Nowak	Management Committee		NA	Part of the Development Control recovery plan. Member update sessions in progress see above
6. Finance and Assets - JEFF CANT Budget Control, Corporate Property, Council Offices, Finance Consultation, Fees and Charges, Treasury Management, Procurement, Depot, Long Term Asset Management, Property Services, Collection of Local Taxes, Leasing, Regeneration					

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Better income generation from Treasury Funds Jason Vaughan/Martin Hamilton	Jeff Cant	Management Committee	Proposals to December Mgt Cttee	Treasury Funds	This is being linked with a number of projects including the regeneration programme Zone 1 .
Sale of North Quay David Brown	Jeff Cant	Management Committee decision to dispose of the site with a report back at a later date for information	August 2016	Capital receipt of c£4.5m expected on completion	Contracts exchanged and awaiting final completion. Change of use notification in progress deadline 12 th December
Town Centre Regeneration Martin Hamilton	Jeff Cant	Management Committee	Overall project by 2019 but phased First proposal September 2016	Consortium with possible Council participation	Five Zones identified. Proposals for Zone 1 Peninsula all year leisure development approved. £200,000 agreed for detailed proposal at December meeting Zone 2 Commercial Rd to the December Cttee for decision in principle.
Property Asset Management Plan David Brown	Jeff Cant	Detailed work programme to Management Committee to include an assessment of additional resources	February 2017		Initial analysis produced we now have a full schedule of assets. Further work to build in costs and identify opportunities has started. Case for additional

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		required to support officers			resources to assist officers required
Review of WC Estate David Brown	Jeff Cant	Management Committee	February 2017	NA	Report in progress.

7. Housing - GILL TAYLOR

Affordable Housing, Homelessness, Housing Advice, Housing Benefit, Private Sector Leasing Scheme, Housing Assistance and Improvements through Grants, Loans, Advice and Enforcement

Melcombe Regis Board Improving Melcombe Regis as a place to live and work	Gill Taylor	Paper to MC re funding from housing reserve	Autumn 2016		Board meetings ongoing. Action Plan to be reported in February 2017. Funding for Housing research agreed in Autumn 16.
Melcombe Regis Board Survey of houses in multiple occupation Geoff Joy	Gill Taylor	Management Committee	February 2017	NA	Report approved at MC November 2016 – to be included in Melcombe Regis Board Action Plan
Dorset Homelessness Strategy Clive Milone	Gill Taylor	Report to Management Committee	February 2017	NA	Dorset Homelessness Strategy Annual Consultation and update Feedback to be provided February 2017
Housing Strategy Stephen Hill/Matt Prosser	Gill Taylor/Jeff Cant	Management Committee	March 2017	TBA	An overall assessment of the housing needs of the community and the part to

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					be played by each sector in delivering these is required. Liaison with Housing Associations to be organised.

8. Social Inclusion - CHRISTINE JAMES

Social Inclusion, Customer Contact Centre, Localism Project, Community Regeneration and Development, People with Special Needs and Exclusions, People element of Bereavement Service etc., Safeguarding/vulnerable adults, Health service, Public health, Health & Wellbeing Board, Voluntary Bodies and Groups

Making W&P a Dementia Friendly Council	Christine James	All Members	2017	NA	Member seminar to be arranged early in 2017
Supporting local community and youth development engagement	Christine James	Management Committee	March 2017	TBA	Commission an officer report to encourage community groups

9. Tourism and Culture (including Harbour) - JASON OSBORNE

Arts, Attractions, Beach, Beach Cleaning, Culture, Esplanade, Events and Festivals, Museums, Pavilion, Tourism Publicity, Tourism Development (moved from 4), Tourist Information Centre, Seafront Management

Development of arts strategy	Jeff Cant	Report to Mgt Comm	September	Combination of	Workshop held in October.
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for the council Tony Hurley		December 2016	2016	Council and Arts body funding under review	December report and recommendations to Management Committee.
Business case for illuminations on the Esplanade Nick Thornley	Jason Osborne	Report to Management Committee December 2016	The date is not known due to the application for funding	Coastal Community Fund	A report is in progress – date?
Harbour income generation Keith Howard	Jason Osborne/ Ian Bruce	Management Committee	April 2017	Budgets realigned	Budget agreed without a deficit 2016/2017 and beyond largely by switching costs to Corporate budget. Report on income maximising now required.
Weymouth Harbour Walls David Brown	Jason Osborne	Future report to Management Committee on costs of work to wall D and options to external funding	Autumn 2017	WPBC	Awaiting outcome of LEP funding bid.
Seagull removal Esplanade David Brown	Jason Osborne	Management Committee	March 2017	TBA	Report to Management Committee required

10. Transport and Infrastructure - COLIN HUCKLE

Highways and Traffic Management, Parking Policy and Enforcement incl. fees and charges, Public Transport, Taxis and Private Hire incl. fees and charges, Cycle Network, Footpaths and Rights of Way, Liaison with Utility Companies

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New Car Parking Policy Jack Creeber	Colin Huckle	New Car Parking Policy considered at Policy C'ttee in August. Consulted with The Bid, DCC and Chamber of Commerce. Final Report to be approved by Management C'ttee	August 2016 13 Dec 2016		Awaiting Consultants Traffic Management recommendations.
Achieve 6 more Car Park Marks in addition to 8 already achieved. Jack Creeber	Colin Huckle	Report to Management Committee	March 2017		
Install new car parking machines and destination signage. Trial in Park Street and Harbour Side car parks July. Jack Creeber	Colin Huckle	Approved by Management Committee	July 2017	£300k was agreed by Management Committee to be taken from Reserves	Two Machines are currently being trialled Tenders out for maintenance work. New machines from this trial installed January 2017.
Comprehensive review of all car parks to identify free car park sites and any surplus assets to enable charges for 2017/2018 to be reconsidered. Jack Creeber/Julie Strange	Colin Huckle		December 2017	Part of 2017/2018 Budget	Deferred by Management Committee for further information. Management Committee Report to include proposals for concessions for Zone residents and Town Centre traders and Park and Ride. Now expected February 2017.

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New Traffic management programme for the Town Centre to include pedestrianisation proposals and events road closures	Colin Huckle	Management Committee	March 2017		A phased set of proposals will be produced to seek early gains from pedestrianisation for the 2017 season and longer term traffic flow proposals.